

Notice of Annual Council



Date: Tuesday, 10 May 2022 at 7.00 pm or 15 minutes after the conclusion of the Extraordinary Council (whichever is later)

Venue: Council Chamber, BCP Civic Centre, Bournemouth BH2 6DY

Chairman:

Cllr N Hedges

Vice Chairman:

Cllr T O'Neill

Cllr H Allen
Cllr L Allison
Cllr M Anderson
Cllr S C Anderson
Cllr M Andrews
Cllr J Bagwell
Cllr S Baron
Cllr S Bartlett
Cllr J Beesley
Cllr D Borthwick
Cllr P Broadhead
Cllr M F Brooke
Cllr N Brooks
Cllr D Brown
Cllr S Bull
Cllr R Burton
Cllr D Butler
Cllr D Butt
Cllr J J Butt
Cllr E Coope
Cllr M Cox
Cllr M Davies
Cllr N Decent
Cllr L Dedman
Cllr B Dion

Cllr B Dove
Cllr B Dunlop
Cllr M Earl
Cllr J Edwards
Cllr L-J Evans
Cllr G Farquhar
Cllr D Farr
Cllr L Fear
Cllr A Filer
Cllr D A Flagg
Cllr S Gabriel
Cllr N C Geary
Cllr M Greene
Cllr N Greene
Cllr A Hadley
Cllr M Haines
Cllr P R A Hall
Cllr P Hilliard
Cllr M Howell
Cllr M Iyengar
Cllr C Johnson
Cllr T Johnson
Cllr A Jones
Cllr J Kelly
Cllr D Kelsey

Cllr R Lawton
Cllr M Le Poidevin
Cllr L Lewis
Cllr R Maidment
Cllr C Matthews
Cllr S McCormack
Cllr D Mellor
Cllr P Miles
Cllr S Moore
Cllr L Northover
Cllr S Phillips
Cllr M Phipps
Cllr K Rampton
Cllr Dr F Rice
Cllr V Ricketts
Cllr C Rigby
Cllr R Rocca
Cllr M Robson
Cllr V Slade
Cllr A M Stribley
Cllr T Trent
Cllr M White
Cllr L Williams
Cllr K Wilson

All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below. The press and public are welcome to view the live stream of this meeting at the following link: <https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?MId=4820>

If you would like any further information on the items to be considered at the meeting please contact: Karen Tompkins on 01202 096660 or democratic.services@bcpccouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email.press.office@bcpccouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpccouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

29 April 2022



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

3. Election of Chair of the Council

Councillors are asked to nominate and elect the Chair of the Council until the next Annual Council.

4. Election of Vice-Chair of the Council

Councillors are asked to nominate and elect the Vice-Chair of the Council until the next Annual Council.

5. Review of the political balance of the Council, the allocation of seats on Committees to each Political Group, appointment of Councillors to Committees and appointments to Outside Bodies

To Follow

The Council is asked to consider and approve the review of the political balance of the Council, the allocation of seats on Committees to each political group, the appointment of Councillors on Committees and appointment of outside bodies as part of the annual review.

(The final version of this report needs to be informed by the decision of Council in relation to the review of the Overview and Scrutiny function and therefore will be circulated to Members at the meeting. It is likely that a short adjournment will be required to work on the allocation of seats with political group leaders.)

6. Calendar of Meetings for 2022/23 and 2023/24

5 - 16

The Council is asked to consider and approve the schedule of meetings for the 2022/23 and 2023/24 municipal years and any associated issues.

7. Members' Allowances Scheme 2022/23

17 - 22

This report seeks Council's approval of the Scheme of Members' Allowances for 2022/23 Municipal Year, which will need to include any changes applicable following the changes to the Overview and Scrutiny function.

At the time of writing this report, the final outcome of the changes to the Overview and Scrutiny function were not known and therefore Council will be advised at the meeting of any consequential changes.

8. Questions from Councillors

The deadline for questions to be submitted to the Monitoring Officer is
29 April 2022

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

COUNCIL



Report subject	Calendar of Meetings for 2022/23 and 2023/24
Meeting date	10 May 2022
Status	Public Report
Executive summary	The Council is asked to consider and approve the schedule of meetings for the 2022/23 and 2023/24 municipal years and any associated issues.
Recommendations	<p>It is RECOMMENDED that:</p> <ul style="list-style-type: none"> (a) the approach to the scheduling of meetings during the period prior to the Local Elections on 4 May 2023 as set out in Appendix 1 to the report be agreed. (b) subject to the decision of the Council at the reconvened meeting on 10 May 2022 on the development of the Overview and Scrutiny Function, authority be delegated to the Overview and Scrutiny bodies, other than Children's Services and Health and Adult Social Care Overview and Scrutiny Committees, to set their schedule of meetings with the first meetings to be agreed by Council. (Note the proposed dates for the first meetings will be reported to Council following the decision taken at the reconvened meeting). (c) subject to (a) and (b) above the schedule of meetings for the 2022/23 and 2023/24 municipal years as attached at Appendix 1 to the report be approved.
Reason for recommendations	To set the schedule of meetings for 2022/23 and 2023/24.

Portfolio Holder(s):	Councillor Drew Mellor, Leader of the Council
Corporate Director	Graham Farrant, Chief Executive
Report Authors	Richard Jones, Head of Democratic Services Karen Tompkins, Deputy Head of Democratic Services
Wards	Council-wide
Classification	For Decision

Background

1. In accordance with the Constitution the calendar of meetings is approved by the Council each year. Attached at Appendix 1 to the report is the proposed schedule of meetings for 2022/23 and 2023/24. This report is seeking to establish a two-year schedule which would provide greater capacity to manage forward plans and work programmes for both Cabinet and Committees for 12 months plus.
2. It should be noted that the schedule of meetings for the period prior to the Local Elections on 4 May 2023 has been adjusted to remove all non-regulatory meetings during this period. Dates have been identified for the holding of regulatory meetings should these be absolutely necessary.
3. The meeting of Council on 26 April 2022 was adjourned to 10 May 2022 with all remaining items, including the review of the Overview and Scrutiny function, to be determined at the reconvened meeting.
4. The Council at the reconvened meeting will consider the development of the Overview and Scrutiny function. The schedule of meetings attached at Appendix 1 to the report includes the proposed dates for the Children's Services and Health and Adult Social Care Overview and Scrutiny Committees but does not reflect dates for any other Overview and Scrutiny bodies. It is therefore proposed that authority is delegated to those bodies once agreed by Council to set their schedule of meetings subject to the first meetings being agreed by Council.

Summary of financial implications

5. There are no financial implications associated with this report.

Summary of legal implications

6. The Council is required to ensure compliance with the Constitution in setting the calendar of meetings.

Summary of human resources implications

7. There are no human resources implications associated with this report.

Summary of sustainability impact

8. There are no sustainability implications associated with this report.

Summary of public health implications

9. There are no public health implications associated with this report.

Summary of equality implications

10. The schedule of meetings aims to provide accessibility for both Councillors, Officers and the public to the decision-making process.

Summary of risk assessment

11. There are no risk implications associated with this report.

Background papers

None

Appendices

Appendix 1 – Schedule of meetings for the 2022/23 and 2023/24 Municipal Years

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Schedule of Meetings – 2022/23

Day	Date	Time	Meeting
Monday	2 May 2022		Early May Bank Holiday
Tuesday	10 May 2022	7:00 PM	Council
Wednesday	11 May 2022	10:00 AM	Licensing Sub-Committee
Tuesday	17 May 2022	10:00 AM	Appeals Committee
Wednesday	18 May 2022	10:00 AM	Licensing Committee
Thursday	19 May 2022	10:00 AM	Planning Committee
Friday	20 May 2022	11:00 AM	The Charter Trustees for Poole
Monday	23 May 2022	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Wednesday	25 May 2022	10:00 AM	Cabinet
Thursday	26 May 2022	10:00 AM	Licensing Sub-Committee
Friday	27 May 2022	11:15 AM	The Charter Trustees for Bournemouth
Tuesday	31 May 2022	10:00 AM	Appeals Committee
Thursday	2 June 2022		Spring Bank Holiday
Friday	3 June 2022		Platinum Jubilee Bank Holiday
Tuesday	7 June 2022	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	8 June 2022	10:00 AM	Licensing Sub-Committee
Thursday	9 June 2022	6:00 PM	Audit and Governance Committee
Tuesday	14 June 2022	10:00 AM	Appeals Committee
Tuesday	14 June 2022	5:00 PM	Members Training, Workshops and Briefings
Wednesday	15 June 2022	4:00 PM	Standing Advisory Committee on Religious Education
Thursday	16 June 2022	10:00 AM	Planning Committee
Monday	20 June 2022	5:00 PM	Corporate Parenting Board
Wednesday	22 June 2022	10:00 AM	Cabinet
Thursday	23 June 2022	10:00 AM	Licensing Sub-Committee
Friday	24 June 2022	9:00 AM	Schools Forum
Monday	27 June 2022	2:00 PM	Tricuro Executive Shareholder Group
Wednesday	29 June 2022	10:00 AM	Appeals Committee
Tuesday	5 July 2022	6:00 PM	Standards Committee
Wednesday	6 July 2022	10:00 AM	Licensing Sub-Committee
Tuesday	12 July 2022	7:00 PM	Council
Thursday	14 July 2022	10:00 AM	Appeals Committee
Tuesday	19 July 2022	5:00 PM	Members Training, Workshops and Briefings
Wednesday	20 July 2022	10:00 AM	Licensing Sub-Committee
Thursday	21 July 2022	10:00 AM	Planning Committee
Monday	25 July 2022	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Tuesday	26 July 2022	10:00 AM	Appeals Committee
Tuesday	26 July 2022	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	27 July 2022	10:00 AM	Cabinet
Thursday	28 July 2022	6:00 PM	Audit and Governance Committee
Wednesday	3 August 2022	10:00 AM	Licensing Sub-Committee
Wednesday	10 August 2022	10:00 AM	Appeals Committee

Day	Date	Time	Meeting
Wednesday	17 August 2022	10:00 AM	Licensing Sub-Committee
Thursday	18 August 2022	10:00 AM	Planning Committee
Wednesday	24 August 2022	10:00 AM	Appeals Committee
Monday	29 August 2022		Summer Bank Holiday
Wednesday	31 August 2022	10:00 AM	Licensing Sub-Committee
Monday	5 September 2022	10:00 AM	Appeals Committee
Tuesday	6 September 2022	5:00 PM	Members Training, Workshops and Briefings
Wednesday	7 September 2022	10:00 AM	Cabinet
Thursday	8 September 2022	6:00 PM	Audit and Governance Committee
Monday	12 September 2022	5:00 PM	Corporate Parenting Board
Tuesday	13 September 2022	7:00 PM	Council
Wednesday	14 September 2022	10:00 AM	Licensing Sub-Committee
Thursday	15 September 2022	10:00 AM	Licensing Committee
Tuesday	20 September 2022	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	21 September 2022	10:00 AM	Appeals Committee
Thursday	22 September 2022	10:00 AM	Planning Committee
Monday	26 September 2022	2:00 PM	Tricuro Executive Shareholder Group
Monday	26 September 2022	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Wednesday	28 September 2022	10:00 AM	Cabinet
Thursday	29 September 2022	10:00 AM	Licensing Sub-Committee
Tuesday	4 October 2022	6:00 PM	Standards Committee
Thursday	6 October 2022	10:00 AM	Appeals Committee
Tuesday	11 October 2022	5:00 PM	Members Training, Workshops and Briefings
Wednesday	12 October 2022	10:00 AM	Licensing Sub-Committee
Wednesday	19 October 2022	10:00 AM	Appeals Committee
Thursday	20 October 2022	10:00 AM	Planning Committee
Wednesday	26 October 2022	10:00 AM	Cabinet
Thursday	27 October 2022	10:00 AM	Licensing Sub-Committee
Thursday	27 October 2022	6:00 PM	Audit and Governance Committee
Wednesday	2 November 2022	10:00 AM	Appeals Committee
Wednesday	2 November 2022	4:00 PM	Standing Advisory Committee on Religious Education
Tuesday	8 November 2022	7:00 PM	Council
Wednesday	9 November 2022	10:00 AM	Licensing Sub-Committee
Tuesday	15 November 2022	5:00 PM	Members Training, Workshops and Briefings
Wednesday	16 November 2022	10:00 AM	Appeals Committee
Thursday	17 November 2022	10:00 AM	Planning Committee
Tuesday	22 November 2022	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	23 November 2022	10:00 AM	Cabinet
Thursday	24 November 2022	10:00 AM	Licensing Sub-Committee
Monday	28 November 2022	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Thursday	1 December 2022	10:00 AM	Appeals Committee
Thursday	1 December 2022	6:00 PM	Audit and Governance Committee

Day	Date	Time	Meeting
Wednesday	7 December 2022	10:00 AM	Licensing Sub-Committee
Thursday	8 December 2022	10:00 AM	Licensing Committee
Monday	12 December 2022	10:00 AM	Appeals Committee
Monday	12 December 2022	2:00 PM	Tricuro Executive Shareholder Group
Monday	12 December 2022	5:00 PM	Corporate Parenting Board
Tuesday	13 December 2022	5:00 PM	Members Training, Workshops and Briefings
Wednesday	14 December 2022	10:00 AM	Cabinet
Thursday	15 December 2022	10:00 AM	Planning Committee
Wednesday	21 December 2022	10:00 AM	Licensing Sub-Committee
Monday	26 December 2022		Boxing Day
Tuesday	27 December 2022		Christmas Day (Substitute)
Monday	2 January 2023		New Year's Day (Substitute)
Wednesday	4 January 2023	10:00 AM	Licensing Sub-Committee
Thursday	5 January 2023	10:00 AM	Appeals Committee
Tuesday	10 January 2023	7:00 PM	Council
Wednesday	11 January 2023	10:00 AM	Cabinet
Thursday	12 January 2023	6:00 PM	Audit and Governance Committee
Monday	16 January 2023	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Tuesday	17 January 2023	10:00 AM	Appeals Committee
Tuesday	17 January 2023	6:00 PM	Standards Committee
Wednesday	18 January 2023	10:00 AM	Licensing Sub-Committee
Thursday	19 January 2023	10:00 AM	Planning Committee
Tuesday	24 January 2023	6:00 PM	Children's Services Overview and Scrutiny Committee
Tuesday	31 January 2023	10:00 AM	Appeals Committee
Wednesday	1 February 2023	10:00 AM	Licensing Sub-Committee
Wednesday	8 February 2023	10:00 AM	Cabinet
Tuesday	14 February 2023	10:00 AM	Appeals Committee
Wednesday	15 February 2023	10:00 AM	Licensing Sub-Committee
Thursday	16 February 2023	10:00 AM	Planning Committee
Thursday	16 February 2023	6:00 PM	Audit and Governance Committee
Tuesday	21 February 2023	7:00 PM	Council
Wednesday	1 March 2023	10:00 AM	Licensing Sub-Committee
Thursday	2 March 2023	10:00 AM	Appeals Committee
Monday	6 March 2023	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Tuesday	7 March 2023	6:00 PM	Standards Committee
Wednesday	8 March 2023	10:00 AM	Cabinet
Wednesday	8 March 2023	4:00 PM	Standing Advisory Committee on Religious Education
Thursday	9 March 2023	10:00 AM	Licensing Committee
Monday	13 March 2023	5:00 PM	Corporate Parenting Board
Tuesday	14 March 2023	10:00 AM	Appeals Committee
Tuesday	14 March 2023	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	15 March 2023	10:00 AM	Licensing Sub-Committee

Day	Date	Time	Meeting
Thursday	16 March 2023	10:00 AM	Planning Committee
Thursday	16 March 2023	6:00 PM	Audit and Governance Committee
Tuesday	21 March 2023	7:00 PM	Council
Wednesday	22 March 2023	10:00 AM	Licensing Sub-Committee
Thursday	23 March 2023	10:00 AM	Appeals Committee
Friday	7 April 2023		Good Friday
Monday	10 April 2023		Easter Monday
Thursday	20 April 2023	10:00 AM	Planning Committee (only if necessary)
Tuesday	25 April 2023	10:00 AM	Appeals Committee (only if necessary)
Wednesday	26 April 2023	10:00 AM	Licensing Sub-Committee (only if necessary)
Monday	1 May 2023		Early May Bank Holiday
Thursday	4 May 2023		ELECTION DAY

Schedule of Meetings – 2023/24

Day	Date	Time	Meeting
Monday	1 May 2023		Early May Bank Holiday
Thursday	4 May 2023		ELECTION DAY
Tuesday	23 May 2023	7:00 PM	Council
Wednesday	24 May 2023	10:00 AM	Licensing Committee
Thursday	25 May 2023	10:00 AM	Licensing Sub-Committee
Monday	29 May 2023		Spring Bank Holiday
Tuesday	30 May 2023	10:00 AM	Appeals Committee
Wednesday	31 May 2023	10:00 AM	Cabinet
Thursday	1 June 2023	10:00 AM	Planning Committee
Monday	5 June 2023	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Tuesday	6 June 2023	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	7 June 2023	10:00 AM	Licensing Sub-Committee
Thursday	8 June 2023	6:00 PM	Audit and Governance Committee
Tuesday	13 June 2023	10:00 AM	Appeals Committee
Wednesday	14 June 2023	4:00 PM	Standing Advisory Committee on Religious Education
Thursday	15 June 2023	10:00 AM	Planning Committee
Monday	19 June 2023	5:00 PM	Corporate Parenting Board
Tuesday	20 June 2023	6:00 PM	Standards Committee
Wednesday	21 June 2023	10:00 AM	Cabinet
Thursday	22 June 2023	10:00 AM	Licensing Sub-Committee
Friday	23 June 2023	9:00 AM	Schools Forum
Monday	26 June 2023	2:00 PM	Tricuro Executive Shareholder Group
Wednesday	28 June 2023	10:00 AM	Appeals Committee
Wednesday	5 July 2023	10:00 AM	Licensing Sub-Committee
Tuesday	11 July 2023	7:00 PM	Council
Thursday	13 July 2023	10:00 AM	Appeals Committee
Monday	17 July 2023	6:00 PM	Health & Adult Social Care Overview and Scrutiny Committee
Tuesday	18 July 2023	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	19 July 2023	10:00 AM	Licensing Sub-Committee
Thursday	20 July 2023	10:00 AM	Planning Committee
Tuesday	25 July 2023	10:00 AM	Appeals Committee
Wednesday	26 July 2023	10:00 AM	Cabinet
Thursday	27 July 2023	6:00 PM	Audit and Governance Committee
Wednesday	2 August 2023	10:00 AM	Licensing Sub-Committee
Wednesday	9 August 2023	10:00 AM	Appeals Committee
Wednesday	16 August 2023	10:00 AM	Licensing Sub-Committee
Thursday	17 August 2023	10:00 AM	Planning Committee
Wednesday	23 August 2023	10:00 AM	Appeals Committee
Monday	28 August 2023		Summer Bank Holiday
Wednesday	30 August 2023	10:00 AM	Licensing Sub-Committee
Monday	4 September 2023	10:00 AM	Appeals Committee

Day	Date	Time	Meeting
Tuesday	5 September 2023	5:00 PM	Members Training, Workshops and Briefings
Wednesday	6 September 2023	10:00 AM	Cabinet
Thursday	7 September 2023	6:00 PM	Audit and Governance Committee
Monday	11 September 2023	5:00 PM	Corporate Parenting Board
Tuesday	12 September 2023	7:00 PM	Council
Wednesday	13 September 2023	10:00 AM	Licensing Sub-Committee
Thursday	14 September 2023	10:00 AM	Licensing Committee
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Thursday	5 October 2023	10:00 AM	Appeals Committee
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Wednesday	18 October 2023	10:00 AM	Appeals Committee
Thursday	19 October 2023	10:00 AM	Planning Committee
Wednesday	25 October 2023	10:00 AM	Cabinet
Thursday	26 October 2023	10:00 AM	Licensing Sub-Committee
Thursday	26 October 2023	6:00 PM	Audit and Governance Committee
Wednesday	1 November 2023	10:00 AM	Appeals Committee
Wednesday	1 November 2023	4:00 PM	Standing Advisory Committee on Religious Education
Tuesday	7 November 2023	7:00 PM	Council
Wednesday	8 November 2023	10:00 AM	Licensing Sub-Committee
Tuesday	14 November 2023	5:00 PM	Members Training, Workshops and Briefings
Wednesday	15 November 2023	10:00 AM	Appeals Committee
Thursday	16 November 2023	10:00 AM	Planning Committee
Tuesday	21 November 2023	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	22 November 2023	10:00 AM	Cabinet
Thursday	23 November 2023	10:00 AM	Licensing Sub-Committee
Monday	27 November 2023	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Thursday	30 November 2023	10:00 AM	Appeals Committee
Thursday	30 November 2023	6:00 PM	Audit and Governance Committee
Wednesday	6 December 2023	10:00 AM	Licensing Sub-Committee
Thursday	7 December 2023	10:00 AM	Licensing Committee
Monday	11 December 2023	10:00 AM	Appeals Committee
Monday	11 December 2023	2:00 PM	Tricuro Executive Shareholder Group
Monday	11 December 2023	5:00 PM	Corporate Parenting Board
Tuesday	12 December 2023	5:00 PM	Members Training, Workshops and Briefings

Day	Date	Time	Meeting
Wednesday	13 December 2023	10:00 AM	Cabinet
Thursday	14 December 2023	10:00 AM	Planning Committee
Wednesday	20 December 2023	10:00 AM	Licensing Sub-Committee
Monday	25 December 2023		Christmas Day
Tuesday	26 December 2023		Boxing Day
Monday	1 January 2024		New Year's Day
Wednesday	3 January 2024	10:00 AM	Licensing Sub-Committee
Thursday	4 January 2024	10:00 AM	Appeals Committee
Tuesday	9 January 2024	7:00 PM	Council
Wednesday	10 January 2024	10:00 AM	Cabinet
Thursday	11 January 2024	6:00 PM	Audit and Governance Committee
Monday	15 January 2024	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Tuesday	16 January 2024	10:00 AM	Appeals Committee
Tuesday	16 January 2024	6:00 PM	Standards
Wednesday	17 January 2024	10:00 AM	Licensing Sub-Committee
Thursday	18 January 2024	10:00 AM	Planning Committee
Tuesday	23 January 2024	6:00 PM	Children's Services Overview and Scrutiny Committee
Tuesday	30 January 2024	10:00 AM	Appeals Committee
Wednesday	31 January 2024	10:00 AM	Licensing Sub-Committee
Wednesday	7 February 2024	10:00 AM	Cabinet
Tuesday	13 February 2024	10:00 AM	Appeals Committee
Wednesday	14 February 2024	10:00 AM	Licensing Sub-Committee
Thursday	15 February 2024	10:00 AM	Planning Committee
Tuesday	20 February 2024	7:00 PM	Council
Wednesday	28 February 2024	10:00 AM	Licensing Sub-Committee
Thursday	29 February 2024	10:00 AM	Appeals Committee
Monday	4 March 2024	6:00 PM	Health and Adult Social Care Overview and Scrutiny Committee
Wednesday	6 March 2024	10:00 AM	Cabinet
Wednesday	6 March 2024	4:00 PM	Standing Advisory Committee on Religious Education
Thursday	7 March 2024	10:00 AM	Licensing Committee
Thursday	7 March 2024	6:00 PM	Audit and Governance Committee
Monday	11 March 2024	5:00 PM	Corporate Parenting Board
Tuesday	12 March 2024	10:00 AM	Appeals Committee
Wednesday	13 March 2024	10:00 AM	Licensing Sub-Committee
Thursday	14 March 2024	10:00 AM	Planning Committee
Tuesday	19 March 2024	6:00 PM	Children's Services Overview and Scrutiny Committee
Wednesday	27 March 2024	10:00 AM	Licensing Sub-Committee
Thursday	28 March 2024	10:00 AM	Appeals Committee
Friday	29 March 2024		Good Friday
Monday	1 April 2024		Easter Monday
Tuesday	9 April 2024	10:00 AM	Appeals Committee
Wednesday	10 April 2024	10:00 AM	Cabinet

Day	Date	Time	Meeting
Thursday	11 April 2024	10:00 AM	Licensing Sub-Committee
Thursday	11 April 2024	6:00 PM	Audit and Governance Committee
Tuesday	16 April 2024	6:00 PM	Standards Committee
Thursday	18 April 2024	10:00 AM	Planning Committee
Tuesday	23 April 2024	10:00 AM	Appeals Committee
Tuesday	23 April 2024	7:00 PM	Council
Wednesday	24 April 2024	10:00 AM	Licensing Sub-Committee
Thursday	2 May 2024	10:00 AM	Appeals Committee
Monday	6 May 2024		Early May Bank Holiday
Tuesday	7 May 2024	7:00 PM	Council
Wednesday	8 May 2024	10:00 AM	Licensing Sub-Committee
Monday	27 May 2024		Spring Bank Holiday
Wednesday	12 June 2024	4:00 PM	Standing Advisory Committee on Religious Education

COUNCIL



Report subject	Members' Allowances Scheme 2022-2023
Meeting date	10 May 2022
Status	Public Report
Executive summary	<p>This report seeks Council's approval of the Scheme of Members' Allowances for 2022-23 Municipal Year, which will need to include any changes applicable following the changes to the Overview and Scrutiny function.</p> <p>At the time of writing this report, the final outcome of the changes to the Overview and Scrutiny function were not known and therefore Council will be advised at the meeting of any consequential changes.</p>
Recommendations	<p>It is RECOMMENDED that:</p> <ul style="list-style-type: none"> (a) subject to any required adjustments following the determination of the Overview and Scrutiny function debate at the reconvened meeting of the Council, the schedule of Members' Allowances, as set out in Appendix 1 to this report, be approved with effect from 10 May 2022; (b) the allowances as set out in the schedule be increased in accordance with the Employees' National Pay Award when determined and back-dated to 10 May 2022.
Reason for recommendations	To ensure that BCP Council has a Scheme of Members' Allowances as required by the relevant legislation.

Portfolio Holder(s):	Not applicable
Corporate Director	Graham Farrant (Chief Executive)
Report Authors	Richard Jones (Head of Democratic Services)
Wards	Not applicable
Classification	For Decision

Background

1. The Local Authorities (Members' Allowance) (England) Regulations 2003 (the Regulations) require a relevant authority to make a scheme providing for the payment of a basic allowance (BA) to each member of that authority. The BA must be the same for each member of the authority.
2. The Scheme may make further provision for the payment of special responsibility allowances (SRA) for specific roles and payments to co-optees on specific committees.

Application of Employees' National Salary Award

3. The Council has previously resolved to increase the Members' Allowances in line with the Employees' National Pay Award but determined not to apply any increase in 2021/22. In making that resolution it was agreed that the National Pay Award would be applied from 2022/23 onwards. Negotiations are still ongoing for the Pay Award for 2022/23 and therefore, subject to Council's approval the allowances will be back-dated to 10 May 2022 (being the commencement of the Municipal Year).

Changes to Overview and Scrutiny Function

4. In view of the adjournment of the meeting held on 26 April 2022, the final arrangements for the Overview and Scrutiny function are also not known at the time of writing this report.
5. The Special Responsibility Allowances set out in the schedule of allowances indicates the existing arrangements which may require amendment following the conclusion of the debate at the reconvened meeting of Council.

Summary of financial implications

6. There are no proposed changes to the members allowances other than the application of the National Pay Award and potential changes to the SRA's for the Chairs of Overview and Scrutiny. The Council's budget for Members Allowances was increased to allow for the pay award, however, the additional Chair of Overview and Scrutiny is not budgeted and would be a growth in the Members Allowances' budget.

Summary of legal implications

7. The Local Authorities (Members' Allowances) (Miscellaneous Provisions) Regulations 2003 govern the establishment of the Scheme necessary to determine the operation of allowances Members.
8. The process undertaken, and the proposed Scheme accords with the requirements of the legislation.

Summary of human resources implications

9. There are no specific Human Resources implications arising from this report.

Summary of sustainability impact

10. There are no specific sustainability issues arising from this report.

Summary of public health implications

11. There are no specific public health issues arising from this report.

Summary of equality implications

12. The needs of councillors with dependents, including those who are carers, have been considered and taken account of through the process and inclusion of specific allowances.

Summary of risk assessment

13. There are no specific risks arising from this report.

Background papers

None

Appendices

Appendix 1 – Schedule of Members Allowances for 2022/23

Scheme of Members Allowances for 2022/23

The Members' Allowances payable for the 2022/23 Municipal Year be as follows:

Basic and Co-optees Allowances		£
(A)	Basic Allowance for each of the 76 Councillors	£12,844
(B)	Co-optees and Independent Members Allowance	£1,028
Special Responsibility Allowance		
(In recognition of the additional workload and levels of responsibility and accountability placed upon members appointed to these roles)		
(C)	Leader of the Council	£18,550
(D)	Cabinet Members (including Deputy Leader)	£18,550
(E)	Lead Members	£10,275
(F)	Chair of the Council	£10,275
(G)	Vice-Chair of the Council	£5,138
(H)	Chair of Audit and Governance Committee	£10,275
(I)	Chair of Planning Committee	£10,275
(J)	* Chair of the Overview and Scrutiny Board	£10,275
(K)	* Chair of the Overview and Scrutiny Committees	£7,706
(L)	Chair of Licensing Committee	£10,275
(M)	Vice-Chair of Licensing Committee	£2,569
(N)	Chair of Appeals Committee	£3,083
(O)	Chair of Standards Committee	£3,083
(P)	Group Leaders [†]	£3,083
(Note: [†] minority political groups must have a membership of no fewer than 5 for their Leader to receive an SRA)		
Other Allowances, Provisions and Conditions		
(Q)	No SRAs be paid to vice-chairmen of committees (with the exception of the vice-chairman of Council and the Licensing Committee)	
(R)	Members may not receive more than one SRA (and may elect which SRA to receive) with the exception that a Group Leader's SRA can be payable as a second SRA	
(S)	The Allowances set out above be increased annually in line with the Employees' National Salary Award from the date of Annual Council and back-dated as applicable.	
(T)	Travel allowances continue to be paid to members in line with MAP for undertaking official business	

(U)	Travel allowances be paid to members travelling to the BCP Council Offices for meetings and official business as set out in paragraph 12A of the current scheme of allowances	
(V)	Subsistence allowances be paid to members in the case of an absence not involving an absence overnight from the usual place of residence:-	
	Breakfast (more than 4 hours away before 11am)	£7.14
	Lunch (more than 4 hours including 12 noon to 2pm)	£10.72
	Tea (more than 4 hours including 3pm to 6pm)	£5.35
	Evening Meal (more than 4 hours away ending after 7pm)	£14.29
(W)	Carers' allowance be paid to recompense the actual cost expended (and is not payable to a member of the claimant's own household subject to the Monitoring Officer having the discretion to approve claims on a case by case basis):	
	(a) for care of dependants, whether children, elderly people or people with disabilities;	
	(b) for such time as a member is on BCP Council business where travelling allowances are payable;	
	(c) at an hourly rate equivalent to 110% of the minimum wage, rounded up to the nearest whole pound	
(X)	Where applicable, the entitlement of an SRA be transferred to an elected vice-chair where the relevant chair is permanently unavailable to perform their duties	
(Y)	No members be entitled to a pension	

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